



AHME ACADEMY

Wednesday, September 27, 2006

Holiday Inn Historic District Philadelphia

Philadelphia, PA

8:00 **Registration**

8:20 **Welcome/Introductions**

8:30 **GME 101 (Acronyms - Alphabet Soup)**

Lee Ann Riesenber, PhD

Director Medical Education Research & Outcomes
Academic Affairs
Christiana Care Health System, Newark, DE

- o Develop a broad overview of Graduate Medical Education
- o Review terms PIF, EAD, DIO, FREIDA, Green Book, etc.
- o Identify resources/websites
- o Discuss how GME roles relate to other orgs: AAMC/LCME/ABMS/etc.
- o Discuss how GME functions interrelate with hospital JCAHO accreditation, Medicare, corporate compliance
- o Discuss knowledge and skills for GME management

9:45 **Break**

10:00 **Preparing for a Site Visit**

Catherine M. Eckart, MBA

Director, GME
Albany Medical Center, Albany, NY

- o Overview of what an ACGME site visitor usually looks for during the site visit
- o How to prepare for a program site visit
- o Discuss GMEC role and requirements
- o Completing the Program Information Form (PIF)

11:15 **Web Accreditation Data System:
Web Ads & Resident Survey**

Rebecca Miller, MS

Director of Operations & Data Analysis
Accreditation Council for Graduate Medical
Education
Chicago, IL

- o Explain the newly developed features in Accreditation Data System (ADS)
- o Use the redesigned and enhanced features in ADS
- o Understand how ACGME uses information gathered from the Resident Survey
- o Understand the value of the information gathered from the Residency Survey for use in program and institutional improvement

12:00 **Lunch -- Supported by: US Education Finance Group -- www.usefc.com**

1:00 **Writing Your GME Job Description**

Catherine M. Eckart, MBA
Director, GME
Albany Medical Center, Albany, NY

- o Group Exercise - Develop a specific, all-encompassing, GME oriented job description

1:45 **Development and Communication of GME Policies**

Marlene Cooper
Executive Director, GME
University of Pittsburgh Medical Center
Pittsburgh, PA

- o Identify and distinguish among institutional, department and program policies
- o Identify and understand the basis for GME policies
- o Identify ways to effectively communicate policies to the GME community

2:45 **Break**

3:00 **Managing Issues of Resident Fatigue and Impairment**

Kathryn Andolsek, MD, MPH
Associate Director, GME
Duke University Medical Center
Durham, NC

- o Acknowledge the stresses inherent in physician training and how they can lead to “Impairment”
- o Diagnose representative situations of “Impaired performance” due to fatigue and other conditions
- o Select appropriate strategies to prevent, identify and manage stress and fatigue
- o Contrast the strengths and weaknesses of commonly available resources
- o Establish a comprehensive “corrective action plan” for effectively managing a resident within a training program
- o Plan the implementation of a curriculum to address fatigue and impairment including the development of new policies/procedures (when needed), faculty development, curricular strategies and evaluation

- 4:00 **Open Discussion**
- 4:30 **Adjourn**
- 5:00 **Meet to Network**

Hotel Information: Be sure to ask for the Holiday Inn *Historic District* located on 400 Arch Street. AHME is sharing a room block for three nights (9/26, 9/27, 9/28) with the ECFMG. The room rate is \$109 per night.
Deadline for reservations is 9/5/06. Call 1-800-Holiday.

AHME Academy Registration Form

Please complete this registration form and mail with check or money order made payable to: Association for Hospital Medical Education (AHME), P.O. Box 931644, Cleveland, OH 44193 or fax credit card info to 724-864-6153. Go to www.ahme.org to register online.

Name: _____

Title: _____

Institution: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (_____) _____

Fax: (_____) _____

Email: _____

Special physical or dietary needs:

Registered Guest Name: _____



Registration for AHME Academy

September 27, 2006

Registration fees apply to both members and non-members.

By 8/31	After 8/31
\$295 _____	\$345 _____