



# AHME ACADEMY

FRIDAY, SEPTEMBER 19, 2014  
M. KENTON KING FACULTY CENTER  
Bernard Becker Medical Library ~ Washington University Campus  
660 South Euclid Avenue, 7th Floor ~ St. Louis, MO 63110

7:45 **Registration & Continental Breakfast**

8:15 **Welcome/Introductions**

8:30 **Milestones/CCCs:  
Lessons Learned from a First-Phase Program**

**Andrew J. White, MD, MSc**  
Program Director, Pediatrics  
Washington University School of Medicine  
St. Louis, MO

By the end of this session, the learner will be able to understand:

- Use of management systems to prepare for CCCs
- Challenges in keeping faculty on track
- Potential changes to improve the process

9:30 **Program Evaluation Committees:  
Tracking Plans and Prep for Self-Studies**

**Marilane B. Bond, EdD, MBA**  
Assistant Dean for Graduate Medical Education  
Emory University School of Medicine  
Atlanta, GA

By the end of this session, the learner will be able to understand:

- The scope and expectation of the PEC
- Use of templates to complete the Annual Program Evaluation
- Use of templates to track plans for program improvement
- The role of the APE in preparing for Self-Study

10:30 **Break**

10:45 **A Whole New World: Institutional and Program  
Accreditation Oversight Under NAS**

**Carrie Eckart, MBA**  
Executive Director, GME & Associate DIO  
Stony Brook University  
Long Island, NY

By the end of this session, the learner will be able to understand:

#### *Annual Institutional Review*

- What is expected of the GME Office under NAS
- Partnering with programs on oversight
- Use of templates to assure program and institutional oversight compliance

#### *Annual Program Review*

- The use of anonymous Resident and Faculty survey information
- ACGME Categorization of requirements
- Citations vs. concerning trends
- Documentation and Special Reviews of Underperforming Programs

12:00 **Networking Lunch - One copy of AHME's Guide to Medical Education in the Teaching Hospital and one copy of Remediation of the Struggling Medical Learner will be given away!**

12:45 **Updates in CLER**

**Jeff Levine, PhD**

Director, Academic Affairs/DIO  
Atlantic Health System  
Summit, NJ

By the end of this session, the learner will be able to:

- Understand why the ACGME is focusing on the Clinical Learning Environment
- Describe the six focus areas of CLER
- Develop a strategy for preparing his/her institution for a CLER visit

1:45 **Break**

2:00 **ECFMG Basics 2014:  
The Requirement for IMGs and J-1 Physicians**

**Eleanor Fitzpatrick, MA**

Director and Responsible Officer  
ECFMG  
Philadelphia, PA

By the end of this session, the learner will:

- Develop a better understanding of what he/she needs to know and do when recruiting an IMG for clinical training
- Consider revisiting internal IMG policies and practices

3:00 **Professional Development for Coordinators/Administrators**

**Marilane B. Bond, EdD, MBA**

Assistant Dean for Graduate Medical Education  
Emory University School of Medicine  
Atlanta, GA

By the end of this session, the learner will be able to:

- Describe competencies for training program coordinators/administrators
- Understand the application of the Dreyfus Model to his/her own professional development
- Utilize templates to design individualized professional development plans

4:00 **Wrap-up, Discussion, Evaluation**

**WANT ALL OF YOUR STAFF TO ATTEND?  
SEE THE REGISTRATION FORM FOR  
GROUP DISCOUNT RATES!**

**Hotel Information**

Sleeping rooms are available  
for September 18 and September 19 at the  
Parkway Hotel for a rate of \$129 a night plus tax.  
Be sure to mention "AHME Academy"  
when you make your reservation.

**HURRY!**  
**DEADLINE FOR RESERVATIONS IS**  
**SEPTEMBER 1, 2014.**  
Call 314-256-7777



# AHME Academy Registration Form

M. Kenton King Faculty Center ~ Bernard Becker Medical Library  
Washington University Campus ~ 660 South Euclid Avenue, 7th Floor ~ St. Louis, MO 63110  
**Single & Multi-Person Registrations - Register with check or credit card by fax or mail.**  
**Single-Person Registrations Only - Register on-line by credit card at [www.ahme.org](http://www.ahme.org)**

Institution Name \_\_\_\_\_

## Registrant #1: Main Contact for Registration

Name \_\_\_\_\_ Degree \_\_\_\_\_  
Title \_\_\_\_\_ Department \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_  
Special physical or dietary needs: \_\_\_\_\_

## Registrant #2:

Name \_\_\_\_\_ Degree \_\_\_\_\_  
Title \_\_\_\_\_ Department \_\_\_\_\_  
Email \_\_\_\_\_  
Special physical or dietary needs: \_\_\_\_\_

## Registrant #3:

Name \_\_\_\_\_ Degree \_\_\_\_\_  
Title \_\_\_\_\_ Department \_\_\_\_\_  
Email \_\_\_\_\_  
Special physical or dietary needs: \_\_\_\_\_

## Registrant #4:

Name \_\_\_\_\_ Degree \_\_\_\_\_  
Title \_\_\_\_\_ Department \_\_\_\_\_  
Email \_\_\_\_\_  
Special physical or dietary needs: \_\_\_\_\_

## Registrant #5:

Name \_\_\_\_\_ Degree \_\_\_\_\_  
Title \_\_\_\_\_ Department \_\_\_\_\_  
Email \_\_\_\_\_  
Special physical or dietary needs: \_\_\_\_\_

~~ ADDITIONAL REGISTRANTS MAY BE SUBMITTED ON A SEPARATE SHEET ~~

## **PAYMENT CALCULATION** - Registration fees apply to both members and non-members of AHME

### Up to 5 people:

\_\_ member registrants X \$250 = \$ \_\_\_\_ (a) \_\_ non-member registrants X \$300 = \$ \_\_\_\_ (b) Total Due (a+b) = \_\_\_\_

### 6-10 people:

\_\_ member registrants X \$200 = \$ \_\_\_\_ (a) \_\_ non-member registrants X \$250 = \$ \_\_\_\_ (b) Total Due (a+b) = \_\_\_\_

### 11 or more people:

\_\_ member registrants X \$150 = \$ \_\_\_\_ (a) \_\_ non-member registrants X \$200 = \$ \_\_\_\_ (b) Total Due (a+b) = \_\_\_\_

~~ REGISTRATION DEADLINE: SEPTEMBER 12, 2014 ~~

## **METHOD OF PAYMENT** - NOTE: If registering by check/mail, be sure to fax your registration as well to 724-864-6153.

\_\_\_ Credit Card: \_\_\_ Visa \_\_\_ MasterCard **Single & Multi-Person Registrations - Register with check or credit card by fax or mail.**  
**Single-Person Registrations Only - Register on-line by credit card at [www.ahme.org](http://www.ahme.org)**

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ Total Cost to Charge to Card \_\_\_\_\_

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

\_\_\_ Check Enclosed: Made payable to **AHME** - mail to: **AHME, PO Box 725, Indiana, PA 15701**

\_\_\_ Check to Follow: Fax a copy of your internal check request to 724-864-6153

*Cancellation Policy: In the event of cancellation, a refund of the registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant ([tricia@ahme.org](mailto:tricia@ahme.org)) by September 12, 2014.*