



# AHME ACADEMY

MONDAY, FEBRUARY 25, 2019

HOSTED BY HOUSTON METHODIST HOSPITAL

Houston Methodist Research Institute ~ 6670 Bertner Drive ~ Houston, TX 77030

7:30	<b>Registration &amp; Continental Breakfast</b>	
8:00	<b>Welcome to the Academy</b> <b>Catherine Eckart, MBA</b> AHME Past President Assistant Vice President, GME Accreditation HCA, Enterprise-wide	<b>Trevor M. Burt, MS, EdD</b> AHME Region V Representative Vice President, Education Administration Houston Methodist
8:15	<b>Program Administrators and Coordinators at the Crossroads: Succeeding at the Nexus of Your Program</b>  <b>Frederick M. Schiavone, MD, FACEP</b> AHME President-Elect VP, GME & DIO, HCA West Florida GME Consortium HCA West Florida Division ~ Tampa, FL  <b>Catherine Eckart, MBA</b> AHME Past President Assistant Vice President, GME Accreditation HCA, Enterprise-wide ~ Tampa, FL	<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Utilize a robust job description as a professional roadmap to a career as a Program Administrator or Coordinator</li> <li>Identify a framework for Milestones for Program Administrators and Coordinators and describe its purpose as a competency-based tool</li> <li>Describe use of Program Administrator &amp; Coordinator Milestones as a tool for self-reflection, professional development and evaluation</li> <li>Help Program Administrators and Coordinators with their own wellbeing and resilience</li> </ul>
9:45	<b>We Owe It to Our Learners: Providing Meaningful Feedback to Residents</b>  <b>Frederick M. Schiavone, MD, FACEP</b> AHME President-Elect VP, GME & DIO, HCA West Florida GME Consortium HCA West Florida Division ~ Tampa, FL	<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Describe the essential elements of giving effective and meaningful feedback, including the impact of the appropriate tools and the specific learning environment</li> <li>Use the best evaluation tools for the best settings – and successfully obtain timely/meaningful evaluations from faculty</li> <li>Identify opportunities for high quality feedback to be given – ongoing, formative, constructive, summative – to learners in a “just in time” mode</li> <li>Construct a practical model for effectively giving and receiving feedback in multiple patient care settings resulting in performance improvement and learner satisfaction</li> </ul>
10:45	<b>Break</b>	
11:00	<b>ACGME Overview and Updates: Setting the Stage for Institutional and Program Success</b>  <b>Tia O. Drake</b> AHME President Executive Director, GME Washington University School of Medicine ~ St. Louis, MO	<i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Identify recent and upcoming changes to ACGME requirements, expectations and accreditation</li> <li>Discuss the impact of CLER, the Milestones and the new Common Program Requirements on program and institutional accreditation</li> <li>Coordinate efforts between Central GME and program leadership</li> <li>Identify and reproduce Best Practices to enable excellence across your enterprise</li> </ul>
12:00	<b>Lunch and Networking</b>	
12:30	<b>Helping Our Programs to Improve: Utilizing APES, CCCs and PECs to Greatest Benefit</b>  <b>Marko Jachtowycz, MD, FACOG, FACS</b> AHME Past-President Director, Medical Education and DIO Presence Saint Francis Hospital ~ Evanston, IL	<i>At the conclusion of the session, the learner should be able to:</i> <ul style="list-style-type: none"> <li>Identify for our programs the areas in need of attention from several data sources</li> <li>Understand the integration of these data into program and institutional oversight and accountability</li> <li>Appreciate the need to build the Annual Institutional Review (AIR) from the information gathered, assessed and discussed</li> </ul>

1:30 **Immigration and Federal Government Updates: How Do These Changes Impact IMGs and GME Programs**

**Rose Mary Valencia**

Executive Director  
Visa and Immigration Services Administration  
University of Texas MD Anderson Cancer Center ~ Houston, TX

At the conclusion of the session, learners should be able to:

- Articulate the core requirements for IMGs to enter and progress through US GME programs, including up-to-date J-1 visa sponsorship requirements, and propose internal operational changes to IMG policies and procedures, as needed
- Understand the current climate regarding International Medical Graduates as reflected in federal government regulations and/or policies that may impact the sponsorship of non-immigrant visas for international Medical Graduates participating in Graduate Medical Training programs and record retention, audits, fines and penalties
- Provide recommendations on steps which may be taken to prevent delays in beginning GME training and/or avoiding interruption in GME training

2:30 **Break - One copy of AHME's *Guide to Medical Education in the Teaching Hospital* and one copy of *Remediation of the Struggling Medical Learner* will be given away!**

2:45 **Building and Utilizing the 10-year Dashboard: Institutional Oversight of Program Improvement**

**Catherine Eckart, MBA**

AHME Past President  
Assistant Vice President, GME Accreditation  
HCA, Enterprise-wide ~ Tampa, FL

At the conclusion of the session, learners should be able to:

- Identify for our programs the areas in need of attention from several data sources by creating an illustrative institutional compliance dashboard
- Understand the integration of these data into program and institutional oversight in the new Accreditation System, the self-study site visits, the CLER visits and assessment of the specialty-specific milestones
- Appreciate the need to build the Annual Institutional Review (AIR) from the information gathered, assessed and discussed in the Dashboard
- Evaluate the capacity and limitations of institutional dashboards when providing program oversight and accountability

3:45 **Annual Program Evaluation – Best Practices/Best Outcomes**

**Quinn T. Turner, MS, C-TAGME**

AHME Past President  
GME Division Director, HCA West Florida GME Consortium  
HCA West Florida Division ~ Tampa, FL

At the conclusion of the session, learners should be able to:

- Perform an in-depth analysis of the current Annual Program Evaluation (APE) for its value in identifying program and institutional areas for improvement
- Understand what pitfalls to avoid in conducting and documenting your own Annual Program Evaluation (APE)
- Discuss lessons learned from Annual Program Evaluations (APE) that have resulted in positive program changes and adapt these processes to your own program and/or institution
- Reinvigorate your own APE process to accomplish the best possible program outcomes

4:45 **Closing Comments and Thanks** Catherine Eckart, MBA & Trevor M. Burt, MS, EdD

**WITH OUR INEXPENSIVE TIERED PRICING, ALL OF YOUR STAFF CAN ATTEND!**

**Up to 5 people: \$275 (members)/\$350 (non-members)**

**6-10 people: \$225 (members)/\$300 (non-members)**

**11 or more people: \$175 (members)/\$250 (non-members)**

**REGISTER ON-LINE AT [WWW.AHME.ORG](http://WWW.AHME.ORG) BY FEBRUARY 18, 2019**

**All payment options including pay by check are available on-line. You must register as a group to get the group pricing.**

**Hotel Information**

Sleeping rooms are available on a first-come, first-served basis for 2/24 and 2/25 at the Wyndham Houston Medical Center.

Rate is \$169 plus tax and fees. Register early as there is a large event in Houston over these dates that could affect availability.

**DEADLINE FOR RESERVATIONS IS 02/03/19.**

Call 1-713-528-7744 or visit the link at [www.ahme.org](http://www.ahme.org)

Hotel address: 6800 Main Street ~ Houston, TX 77030



**Cancellation Policy:** In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant ([tricia@ahme.org](mailto:tricia@ahme.org)) by February 18, 2019.